



Items needed along with Completed Leasing Packet:

- Copy of valid I.D for ALL adults over the age of 18 living in the unit.
- Cashier's check/ money order for security deposit which is equal to the rental amount.
- Cashier's check/money order for non-refundable application fee-- \$25/adult over the age of 18.
- Proof of Income—copy of last 3 pay stubs.
- If applicable, approved rental verification from previous landlord.
- Do you have a pet? If so, would you like for us to have the pet pre-approved before we run your application? *All pets have to be approved by the owner of the property.*
- Cashier's check/money order for non-refundable pet fee--\$250/pet if applicable.

NO PROPERTY WILL BE HELD WITHOUT:

- | | |
|---------------------------------------|---------|
| RECEIPT OF APPLICATION FEES | ✓ _____ |
| APPROVED APPLICATION | ✓ _____ |
| SIGNED LEASE AGREEMENT | ✓ _____ |
| SIGNED RULES & REGULATIONS FORM | ✓ _____ |
| RECEIPT OF FULL SECURITY DEPOSIT | / _____ |
| APPROVED RENTAL VERIFICATION | ✓ _____ |
| NON-REFUNDABLE PET FEE, IF APPLICABLE | ✓ _____ |

Acknowledged: _____

Date: _____