

Douglas Realty Property Management

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Cape Coral, Florida 33904
(239)542-2710 office (239)542-3253 fax
1-888-208-5129 toll-free
www.douglasrealty.net

HOW DID YOU HEAR ABOUT US?

Date: _____

NOTE: A \$49.00 per Adult application fee is required with this application and is non-refundable. Properties are held only after completion of this form and payment of application fee and holding fee. Certified bank checks, cashier's checks or money orders will only be accepted for the application and holding fee. Applications can take up to 3 to 4 business days to process. You will be notified by phone and mail regarding the status of your application. A copy of your driver's license will be required with your application.

Application fee: _____ Holding fee: _____ Administrative fee: _____

1st month's rent: _____ Pet fee: _____ Balance sec dep: _____ LMR rent: _____

(Office use: Owner: _____ P#: _____ Rental amount: _____

Approved: ___ Yes ___ No Tenant notified: _____ Adverse Action: _____ Owner notified: _____)

**APPLICATION OF RESIDENCY
PLEASE FILL OUT COMPLETELY**

The undersigned hereby makes application to rent: _____

Were you referred by someone: _____ Yes _____ No If yes, who: _____

Move in date: _____

ALL APPLICANTS OVER 18 YRS OF AGE MUST PROVIDE INFORMATION

Applicant: _____ Co-Applicant: _____

SS #: _____ SS #: _____

Birth date: _____ Birth date: _____

Day Phone #: _____ Day Phone #: _____

Co-Applicant: _____ Co-Applicant: _____

SS #: _____ SS #: _____

Birth date: _____ Birth date: _____

Day phone #: _____ Day phone #: _____

Occupants and relationship (under 18): _____

CURRENT ADDRESS

If you lease, your landlord will be notified. Please provide accurate information.

Current address: _____

Do you own it: ____ Yes ____ No If no, do you rent it: ____ Yes ____ No Rental amount: _____

Owner or agent: _____

Phone #: _____ Fax #: _____

Date of occupancy: _____ Reason for moving: _____

Former address (if less than 2 years): _____

EMPLOYMENT INFORMATION

Your employer will be notified and income verified

Current Employer: _____

Address: _____ City/State: _____

Phone #: _____ Fax #: _____

Occupation: _____ Date employed: _____ Income per month: _____

Previous employer (if less than one year): _____

Address: _____ City/State: _____

Phone #: _____ Fax #: _____

Occupation: _____ Date employed: _____ Income per month: _____

CO-APPLICANT EMPLOYMENT INFORMATION

Current Employer: _____

Address: _____ City/State: _____

Phone #: _____ Fax #: _____

Occupation: _____ Date employed: _____ Income per month: _____

If there are other sources of income you would like us to consider, please list income, source and person who we can contact to verify. You do not have to reveal alimony and/or child support unless you want us to consider it as income.

CURRENT VEHICLES

Applicant's drivers license #: _____ State: _____

Co-applicant's drivers license #: _____ State: _____

Additional applicant's drivers license #: _____ State: _____

Vehicle's make/model: _____ Year: _____ State: _____

Vehicle's make/model: _____ Year: _____ State: _____

Additional vehicles/boats/motorcycles: _____

**HAVE YOU EVER:
False information is subject to this application being denied**

Filed for Bankruptcy: _____Yes _____No If yes, has it been discharged: _____Yes _____No

Been convicted of a felony: _____Yes _____No

If yes, please explain the reason why: _____

Been evicted from tenancy: _____Yes _____No

If yes, please explain the reason why: _____

Willfully or intentionally refused to pay rent when due: _____Yes _____No

If yes, please explain: _____

PETS

Limit 2 pets per household. Subject to approval. Dangerous dogs not accepted (see #7 on resident criteria)

Do you have a pet(s): _____Yes _____No If yes, how many, type and weight: _____

Licensed: _____Yes _____No Name of Veterinarian: _____ Phone #: _____

IN CASE OF EMERGENCY

Name: _____ Relationship: _____ Phone #: _____

Please give us any additional information which may help management evaluate this application:

Day phone #: _____ Evening phone #: _____ Cell #: _____

Email: _____

SUMMARY OF FEES

Rent received on the 4th day of the month	\$50.00 initial late fee
Each day late thereafter	\$5.00 per day additional
Posting of notices	\$25.00
Right of entry violation	\$100.00
Pet violation	\$500.00
Security deposit claim fee	\$100.00
Code Violation fee	\$75.00

All fees subject to change without notice.

Fees noted in *sample lease* do not reflect Douglas Realty Property Management policies.

IMPORTANT INFORMATION-PLEASE READ AND INITIAL THAT YOU UNDERSTAND

Applicant(s) represents that all of the statements and representations are true and complete. Applicant(s) agrees that false, misleading or misrepresented information may result in the application being rejected, will void a lease/rental agreement if any and/or be grounds for immediate eviction with loss of all deposits and any other penalties as provided by the lease terms, if any. Applicant(s) has the right to make a written request within a reasonable period of time to receive additional, detailed information about the nature and scope of this investigation.

Applicant(s) understand this application is subject to acceptance by the owner and execution of a lease or rental agreement and is offered without respect to race, color, religion, sex, national origin, familiar status or handicap.

Applicant(s) authorizes verification of all information by Douglas Realty Property Management. By initialing and understanding, and signing below (where indicated), applicant is authorizing Douglas Realty Property Management to make inquires through the credit bureau, do background checks, verify employment through present/past employer(s), verify current/past rental history and any other references that applicant has supplied on this application.

Keys will be furnished only after lease and other rental documents have been properly executed by all parties and only after applicable rents/security deposits have been paid.

This application is preliminary only, in no way implies that a particular rental unit shall be available and in no way obligates Douglas Realty Property Management to execute a lease or deliver possession of the proposed premises.

Applicant(s) understands that if he/she is found not qualified to rent the property that has been applied for, the holding fee will be refunded but not the application fee.

Applicant(s) further understands that if he/she is qualified to rent the property that he/she has applied for, and declines to rent the property, the holding fee will be forfeited.

I hereby affirm that I have read the resident criteria, application, sample lease agreement and all addendums and that I understand and agree to all the terms and all charges due.

INITIAL(S) _____

All applicants must initial

SIGNATURES

All applicants must sign

Applicant: _____ Date: _____

Applicant: _____ Date: _____

Applicant: _____ Date: _____

Applicant: _____ Date: _____

THE APPLICATION MUST BE FILLED OUT IN ITS ENTIRTY-IF NOT, THE APPLICATION PROCESS WILL BE PUT ON HOLD AND THE PROPERTY MAY NOT BE HELD FOR YOU.

Thank you!